

Meeting Minutes of 2013 SATU Steering Committee Meeting
October 27th, 2013
International Conference Hall, National Cheng Kung University, Tainan, Taiwan

Chairman: Dr. Hwung-Hweng Hwung
Secretary General: Dr. Huey-Jen Jenny Su
Executive Secretary: Dr. Cheng-Hung Huang
Minutes Taker: Ms. Joyce I-Chun Chen

SATU 2013-2014 Steering Committee Representatives:

- 1. Dr. Anita Binurul Zahrina Abdul Aziz**
Vice-President of Global Affairs, Universiti Brunei Darussalam, Brunei
- 2. Dr. Shiva Prasad**
Dean, Academic Programmes, Indian Institute of Technology Bombay, India
- 3. Prof. Puti Farida Tamin**
Vice Rector for Planning and Development, Institut Teknologi Bandung, Indonesia
- 4. Dr. Muhammad Anis**
Rector, Universitas Indonesia, Indonesia
- 5. Dr. Awangku Hassan Bahar Pengiran Bagul**
Director, EcoCampus Management Centre, Universiti Malaysia Sabah, Malaysia
- 6. Dr. Awang Bulgiba Awang Mahmud**
Deputy Vice-Chancellor / Deputy President, University of Malaya, Malaysia
- 7. Dr. Teresa Perez**
Vice President for Academic Affairs, Centro Escolar University, Philippines
- 8. Dr. Rhodora Azanza**
Director, Office of Institutional Linkages and Assistant Vice President of Academic Affairs, University of the Philippines, Philippines
- 9. Dr. Meng Hwa Er**
Vice President (International Affairs), Nanyang Technological University, Singapore
- 10. Dr. Der-Tsai Lee**
President, National Chung Hsing University, Taiwan
- 11. Dr. Henry H. H. Chen**
Dean of Office of International Affairs, National Pingtung University of Science and Technology, Taiwan
- 12. Dr. Kua Wongboonsin**
Vice President, Chulalongkorn University, Thailand
- 13. Dr. Perapong Tekasakul**
Vice President for Research System and Graduate Studies, Prince of Songkla University, Thailand
- 14. Dr. Nguyen Thi Anh Thu**
Director, Cooperation and Development Department, Vietnam National University, Hanoi, Vietnam
- 15. Dr. Nghia Nguyen Duc**
Vice President for Academic Affairs, Vietnam National University – Ho Chi Minh City, Vietnam

Meeting Called to Order

Dr. H. Jenny Su called the meeting to order at 14:00.

Introduction of SATU 2013-2014 Steering Committee Representatives

15 Representatives of Steering Committee Members introduced themselves and the schools they represented.

Announcement of Survey

Dr. Jenny Su announced the plan to conduct a survey among SATU member universities on programs conducted in English that are friendly for international students.

Meeting Reports

Prof. Cheng-Hung Huang reported on the 2012-2013 SATU Activities.

Prof. Sy-Sang Liaw, Dean of Office of International Affairs, National Chung Hsing University, reported on TCUS International Summer School.

Prof. Wei-Ming Luh, Associate VP for Academic Affairs, National Cheng Kung University, reported on Massive Open Online Courses (MOOCs).

Prof. Hsiao-Ling Chung of Institute of Creative Industries Design, National Cheng Kung University, reported on the ICID Doctoral Fellowships for SATU Members.

Prof. Oscar Perng of Center of Infectious Disease and Signaling Research, National Cheng Kung University, reported on Project A of SATU Joint Research Scheme.

Dr. Wen Yang Hsu of International Wave Dynamics Research Center, National Cheng Kung University, reported on Project B of SATU Joint Research Scheme.

Prof. Cheng-Chi Li of Min-Nan Culture Studies Center, National Cheng Kung University reported on Project C of SATU Joint Research Scheme.

Prof. Hsiao-Ling Chung of Culture and Creativity Incubation and R&D Center, National Cheng Kung University, reported on Project D of SATU Joint Research Scheme.

Ms. Nguyen Hoang Yen of Research Center for Humanities and Social Sciences, National Cheng Kung University, reported on Project E of SATU Joint Research Scheme.

Prof. Fong-Chin Su of Medical Device Innovation Center, National Cheng Kung University reported on Project F of SATU Joint Research Scheme.

Prof. Victor Jeng-Chung Chen of Institute of International Management, National Cheng Kung University, reported on Project G of SATU Joint Research Scheme.

Keynote Session

Dr. Awangku Hassanah Bahar Pengiran Bagul, Director of EcoCampus Management Centre, Universiti Malaysia Sabah, introduced Ecocampus Initiative in Universiti Malaysia Sabah.

Dr. Ching-Chang Lee, Director of Center for Environmental Protection, Safety and Health, National Cheng Kung University, introduced Green Campus in NCKU.

Agenda 1: Welcoming Remarks and Adoption of Agenda

Dr. Hwung-Hweng Hwung welcomed the representatives of Steering Committee Members and explained for his delay due to a meeting in

Mainland China. He announced the opening of motion session at 17:17. The agenda was approved at 17:20.

Agenda 2: Approval of the Minutes of 2012 Steering Committee Meeting

Dr. Jenny Su explained that the meeting minutes for 2012 Steering Committee Meeting has been published on SATU official website and mailed to member schools in early 2013. *Dr. Jenny Su* went on to give a synopsis of the minutes and the meeting minutes were approved by the Steering Committee at 17:22.

Agenda 3: On the Implementation of Membership Fee

Dr. Jenny Su highlighted on the conclusions of 2012 Steering Committee Meeting that SATU participants who have not paid the membership fee in due time will go into the list of SATU observers. Observers do not have the right to vote in elections at the general assembly or voting through correspondence. SATU observers cannot be elected to serve on the steering committee, but may participate in the Forum and associated activities but are required to pay for the registration fees.

Dr. Cheng-Hung Huang asserted that the list of SATU Members and Observers is still subject to change and the official final list of 2013-2014 members and observers will be announced on the SATU official website. He also asked for Steering Committee Members to each invite or recommend two new member universities to be potential SATU members.

Dr. Cheng-Hung Huang went on to give a summary on the 2014 financial planning of SATU activities. *Dr. Der-Tsai Lee* inquired about the details of the financial planning table and *Dr. Jenny Su* responded with her prospect of a more professional budget balance table planned by a professional accountant.

Dr. Teresa Perez, Vice President for Academic Affairs, Centro Escolar University, inquired whether there are other ways to list and publicize all activities of SATU instead of announcing the information exclusively to the presidential offices. If alternative bridges are built, member universities can identify the potential participants. *Dr. Jenny Su* responded that within the next few months, SATU International Secretariat will conduct a survey on the all-English programs of member schools, so that the original contact windows of SATU member universities can further identify the contact persons in their schools' various programs for SATU activities. The database of programs should be finalized within months and be sent to the offices of Steering Committee Members. Within another month, the contact persons of these programs for SATU activities will be identified.

Agenda 4: Future Plans for TCUS International Summer School and ICID Scholarship

Dr. Cheng-Hung Huang elaborated on the supports that will be provided to NCKU TCUS faculty and students from SATU Member schools: accommodation, round-trip airfare, and hourly wage at 80 USD for faculty members, and a 20% discount on the program fee for students from SATU member schools.

Dr. Jenny Su reiterated that TCUS operates on the platform of equal bases. Any universities that are interested in hosting or collaborating on programs based on this model can have their request sent to SATU International Secretariat.

Dr. Cheng-Hung Huang further clarified original program fee for 2013 TCUS International Summer School is 650 USD. **Dr. Der-Tsai Lee** remarked that the prospective program fee rate for 2014 Summer School is 900 USD. So the 20% discount should take approximately 130-180 USD off that amount.

Dr. Sy-Sang Liaw, Dean of Office of International Affairs, National Chung Hsing University, inquired whether the discount will also be applicable to SATU applicants for TCUS ISS in National Chung Hsing University. **Dr. Jenny Su** affirmed this goal. **Dr. Cheng-Hung Huang** clarified that the discount was originally targeted exclusively for applicants for TCUS ISS in NCKU because it is absorbed by the NCKU school budget. But if NCHU would like to absorb the 20% discount rate, the discount may be expanded to TCUS ISS in more schools other than NCKU.

Dr. Shiva Prasad, Dean of Academic Programmes, Indian Institute of Technology Bombay, inquired whether TCUS International Summer School has any subject areas of focus in the coming year. **Dr. Sy-Sang Liaw** responded that each hosting school can define its own subject area of focus. **Dr. Jenny Su** further touched upon the excellence of IIT Bombay in technology and encouraged IIT Bombay to curate or organize similar program with its special niche.

Dr. Der-Tsai Lee, President of National Chung Hsing University, hopes to clarify the source and recipient of the support of TCUS faculty members. **Dr. Cheng-Hung Huang** pointed out that the support will be provided to international faculty members from overseas who come to teach at TCUS International Summer School in NCKU. The funding source of this support will be NCKU school budget. **Dr. Jenny Su** added that if the activity is taking place in any school that is willing to host the faculty's visit and provide extra support on its own budget, it shall be welcomed and granted. But currently, NCKU can only pledge support for TCUS faculties and students in NCKU because it is providing support on the school budget.

Dr. Der-Tsai Lee and Dr. Sy-Sang Liaw pointed out that in the financial planning of the 2013-2014 SATU membership fee, a portion of membership

income in the amount of 2,000 USD is allocated to support TCUS ISS in NCKU. **Dr. Cheng-Hung Huang** responded by proposing to remove the 2,000 USD budget support on TCUS from the SATU membership fee, and use NCKU budget to cover the 2,000 USD on supporting TCUS International Summer School in NCKU. The SATU membership fee should therefore have a 5,059.23 surplus according to the new plan. The proposal was approved by the steering committee at 17:45.

Dr. Meng Hwa Er, Vice President (International Affairs) of Nanyang Technological University, expressed his appreciations for NCKU's willingness to absorb the discount for SATU members and asked whether TCUS will be able to run on a completely self-financed basis and cover the airfare and accommodation of the TCUS faculty members.

Dr. Sy-Sang Liaw responded that the Summer School is currently funded by the Taiwan Ministry of Education, but it is seeking ways to become financially independent.

Dr. Meng Hwa Er further inquired whether TCUS will have the potential to allow semester-long international programs. **Dr. Jenny Su** asserted that a semester-long international school is already operating. Dr. Er further asked about the target exchange ratio between incoming students and outgoing students of such program. **Dr. Cheng-Hung Huang** clarified that NCKU will offer tuition discounts for applicants from schools that have a less number of exchange students coming to NCKU. **Dr. Jenny Su** assured that further discussion sessions with enough time on this topic will take place soon to decide on a specific ratio with partner universities.

Dr. Anita Aziz, Vice-President of Global Affairs, Universiti Brunei Darussalam, gave an example of UBD International School and its ratios. Dr. Su welcomes any support gestures for SATU member school applicants.

On ICID Doctoral Scholarship, **Dr. Jenny Su** welcomed all SATU member schools who would like to recruit students to promote their special programs and offers via the SATU platform.

Agenda 5: Expanding the Boundaries of SATU Joint Research Scheme

Dr. Cheng-Hung Huang elaborated on the background information of Joint Research Scheme and how it is implemented: the SATU International Secretariat first makes an announcement among member universities to call for project hosting units and PIs. Once the hosting units and PIs are decided, the SATU IS will further call for applicants to be the Co-PIs. But unfortunately, since its initiation in 2012, there have been no universities other than NCKU to host the Joint Research Projects. SATU International Secretariat will provide round-trip airfare support for the PIs' necessary travel to NCKU. Other research expenses will have to be covered by the hosting unit.

Dr. Rhodora Azanza, Director of Office of Institutional Linkages and Assistant Vice President of Academic Affairs, University of the Philippines, remarked that one of the applicants to Project B (Wave Dynamics and Sediment Transport on Adverse and Following Currents in the Estuary and Tidal Inlet) was from University of the Philippines Los Baños. Dr. Azanza brought up the potential and her willingness to further disseminate these Joint Research opportunities to many National centers and institutes in the Philippines that are active in the research and publication in this particular area, such as the National Institute of Geological Sciences.

Dr. Azanza further observed the investigation on Industrial parks in Project G, and pointed out that UP is in the vicinity of many industrial parks. So there is a high chance that UP can have very active collaboration with the PIs of this research area if correlating research institutes have been identified.

Dr. Jenny Su responded that the SATU Secretariat will help facilitate this. Dr. Su further expressed that many SATU member universities are more than capable in many aspects, including financially and in terms of research dynamic, to host and facilitate such joint research efforts.

Dr. Rhodora Azanza further elaborated her point that the process of disseminating information of research opportunities in the UP system can be long and arduous due to its administrative hierarchy. But Dr. Azanza can directly reach the directors of the very relevant research institutes.

Dr. Awang Bulgiba Awang Mahmud, Deputy Vice-Chancellor/ Deputy President, University of Malaya, expressed the prospect for his office to host some of the schemes if it could be clarified what the hosting units' responsibilities entail. **Dr. Cheng-Hung Huang** explained that the definition of hosting varies from university to university. For example, institutions could provide the research funding while the SATU International Secretariat offers additional support of airfare and accommodation if the PI or Co-PI is to come to NCKU for research purposes. SATU IS does not provide research funding for Joint Research Schemes.

Dr. Jenny Su remarked that the SATU Secretariat needs to make sure that the opportunities of Joint Research Scheme are properly announced to the partner universities. And the hosting institutions can identify the topics. For the year of 2014, the potential hosting universities can have the topic of initial or ongoing research projects simply announced through the SATU forum, which will serve as the platform for international collaboration opportunities to be circulated. The hosting institution is expected to secure their own funds for their research projects. However, travel expenses of project Co-PIs to NCKU will be covered by SATU International Secretariat.

Dr. Perapong Tekasakul, Vice President for Research System and Graduate Studies, Prince of Songkla University, observed that Joint Research Scheme is going into the right direction. We may try to call for hosting units in many countries and institutions but there should also be a limit to the hosting institutions so that the range of topics will not be too diverse. On the important issue of funding, Dr. Tekasakul further proposed the mechanism of co-funding between collaborating countries. The example of National Research Council of Thailand providing joint research funding for several countries can be consulted.

Dr. Jenny Su named several examples of successful cross-country research projects in funded by National Science Council in Taiwan and as solid examples of the many long-term funding possibilities for Joint Research Scheme hosting units to consider.

Dr. Hwung-Hweng Hwung spoke as the PI of Project B (Wave Dynamics and Sediment Transport on Adverse and Following Currents in the Estuary and Tidal Inlet) and gave the example of their research last year, which was funded by National Science Council in Taiwan, and collaborating researchers from many foreign countries, including Philippines and Malaysia, applied for grants in their own respective countries while the Taiwan Institutions offered funding support in conducting experiments.

Dr. Teresa Perez gave the example of international research collaborations of CEU, which is undergoing expansion and researchers often pay for their own round-trip airfare. But accommodation and other expenses are covered by hosting units of research projects. So once there is a project proposal, the main concern is to work out a way for mutual advancement based on what facilities and resources that the hosting units and collaborators have. And CEU, being a private school without government fund, is able to support international researchers from host countries, but may find it challenging to be an independent hosting unit and fund all the researchers coming from overseas. Dr. Perez inquired whether SATU IS would be flexible to adopt this form of contribution.

Dr. Jenny Su agreed to revise the Joint Research Scheme regulations to allow different collaborative mechanisms financially for various hosting units. First, the area of research will be identified. And SATU IS will have regulations and constraints on hosting units and research topics to ensure that the quality of the research remains at the forefront.

Agenda 6: Themes for Upcoming General Assembly and 2014 SATU Calendar

Dr. Cheng-Hung Huang prompted the proposed motion for the Steering Committee to decide on the dates for 2014 General Assembly, which is suggested to be set in late October or early November.

Dr. Der-Tsai Lee suggested that the meeting date should avoid Legislative Yuan Session in Taiwan. **Dr. Jenny Su** remarked that the dates are temporarily set on weekend and SATU IS will take the reminder into consideration.

Dr. Jenny Su proposed setting the time tentatively in late November, around November 28-29. The tentative dates were approved by Steering Committee Members at 18:16.

Dr. Jenny Su further inquired whether there are any members that are willing to host the 2014 General Assembly. Dr. Jenny Su proposed the meeting to be held at National Chung Hsing University. **Dr. Der-Tsai Lee** brought up the possibility of the meeting being held in the Experimental Forest in NCHU. **Dr. Su** welcomed this as an option.

Dr. Cheng-Hung Huang prompted the proposed motion for the theme for 2014 General Assembly. The tentative theme proposed is “MOOCs: Transforming the Paradigm of Higher Education.” Prof. Er and Prof. Azanza remarked that the theme is very specific. Dr. Su responded that the specificity of this proposed theme can be revised and the aim is to prompt for a theme that will not be too imprecise.

Dr. Shiva Prasad suggested the direction of a topic slightly wider but in accordance to MOOCs. Many Steering Committee Members suggested a broader theme in line with online education, or even broader, the use of technology in higher education. The new theme: “Use of Technology: Transforming the Paradigm of Higher Education,” and “Paradigm Transformation of Higher Education in the Coming Century” were then proposed and approved by the Steering Committee as potential themes at 18:22.

Agenda 7: Other Arising Proposals

Dr. Jenny Su inquired whether there are any arising issues for the meeting.

Dr. Anita Aziz brought up the topic of student mobility, and gave an example of a method UBD has employed and inquired whether there could be a specialized theme.

Dr. Jenny Su gave some examples of previous international events that were extremely positive on student mobility and reiterated that Dr. Aziz's examples are very viable ideas. However, it will take quite some time for SATU to organize such events as well as develop readily-available technology. SATU should also have its own focus and identity. For the past two years SATU has been striving to keep its focus by not deviating too much from its two core functions: academic exchange and industry-academia collaboration. If SATU could somehow identify some workable themes such as Responsibilities on Climate Change, or themes related to culture such as Creative Industry, as focal areas of SATU Presidents' Forum, we can stand out

with a clearer focus. If these focuses can be identified and brought up in the upcoming General Assembly in 2014 or future Steering Committee Meetings, we can more effectively launch some pilot programs with a clearer focus.

Dr. Awang Bulgiba Awang Mahmud brought up the topic of student mobility: Many universities are encouraging students to broaden their horizons. U Malaya is quite keen to provide subsidies and expand the number of incoming and outgoing student exchanges and provides free accommodations for international students. Dr. Awang proposed getting more people on board in the next General Assembly to mobilize student exchanges.

Dr. Jenny Su approved the idea of expanding student mobility as a perfect sub-theme along the line of the challenges of online education. Dr. Su agreed that the issue of Student Mobility shall be noted as an important and necessary session in the 2014 SATU General Assembly.

Adjournment

Dr. Jenny Su inquired whether there are any arising issues for the meeting.

Dr. Hwung-Hweng Hwung adjourned the meeting at 18:32.



2013 SATU Presidents' Forum Steering Committee Meeting

Date: Oct 27, 2013

Venue: International Conference Hall, Kuang Fu Campus, National Cheng Kung University

Signatures:

A. SATU International Secretariat					
#	School	Offic/Institute	Title	Name	Sign
1	NCKU	President's Office	Chairman	黃煌輝校長	
2	NCKU	President's Office	Moderator Secretary General	蘇慧貞副校長	
3	NCKU	OIA	Executive Secretary	黃正弘國際長	
4	NCKU	OIA	NCKU AVPIA	陳貞夙副國際長	
5	NCKU	OIA	NCKU Director	李國君組長	
6	NCKU	OIA	NCKU Director	孔憲法組長	

B. SATU Steering Committee Members					
#	School	Country	Title	Name	Sign
1	Universiti Brunei Darussalam	Brunei	Vice-President of Global Affairs	Dr Anita Aziz	
2	Indian Institute of Technology Bombay	India	Dean of Academic Program	Prof. Shiva Prasad	

SATU Presidents' Forum

of Southeast and South Asia and Taiwan Universities
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B. SATU Steering Committee Members

#	School	Country	Title	Name	Sign
3	Institut Teknologi Bandung	Indonesia	Vice Rector for Development and Organization	Prof. Puti Farida Tamin	
4	Universitas Indonesia		Acting Rector	Dr. Ir. Muhammad Anis. M. Met	
5	University of Malaya	Malaysia	Deputy Vice-Chancellor / Deputy President	Prof Awang Bulgiba Awang Mahmud	
6	Universiti Malaysia Sabah		Director, EcoCampus Management Centre	Prof. AWANGKU HASSANAL BAHAR PG BAGUL	
7	Centro Escolar University	Philippines	Vice President for Academic Affairs	Dr. Teresa Perez	
8	University of the Philippines		Assistant Vice President of Academic Affairs and Director of Office of Institutional Linkages	Rhodora Azanza	
9	Nanyang Technological University	Singapore	Vice President (International Affairs)	Prof ER Meng Hwa	
10	Chulalongkorn University	Thailand	Vice President	Prof.Kua Wongboonsin, Ph.D.	
11	Prince of Songkla University		Vice President for Research System and Graduate Studies	Assoc. Prof. Dr. Perapong Tekasakul	
12	Vietnam National University, Hanoi	Vietnam	Director of Cooperation and Development Department	Dr. Nguyen Thi Anh Thu	
13	Vietnam National University, Ho Chi Minh City		Vice President for Academic Affairs	Prof. Nguyen Dai Nghia	
14	National Pingtung University of Science and Technology	Taiwan	President	Prof. Yuan-Kuang Guu	
15	National Chung Hsing University		President	Prof. Der-Tsai Lee	

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B. SATU Steering Committee Members

#	School	Country	Title	Name	Sign

C. Report & Session Speakers

#	School	Office/Institute	Title	Name	Sign
1	NCHU	OIA	國際長	廖思善	廖思善
2	NCKU	ICID	助理教授	仲曉鈴	仲曉鈴
3	NCKU	傳染病中心	副教授	彭貴春	彭貴春
4	NCKU	水工所	所長	陳陽益	陳陽益代
5	NCKU	閩南中心	教授	李承機	李承機
6	NCKU	人社中心	教授	陳益源	阮黃燕代
7	NCKU	前瞻醫材中心	教授	蘇芳慶	蘇芳慶
8	NCKU	國經所	所長	陳正忠	陳正忠
9	NCKU	教務處	副教務長	陸偉明	陸偉明
10	NCKU	環安衛中心	主任	李俊璋	李俊璋